

CANTON WINE & JAZZ FESTIVAL 2011 RULES & REGULATIONS

1. **Festival will be held rain or shine.** There are no rain dates. You are responsible for protecting your equipment and/or merchandise from inclement weather.
2. **Applicants must bring their own table/chairs/tents/booths, etc.** The Canton Wine & Jazz Festival does not supply these.
3. **You may start set-up no earlier than 8:00 am and your exhibit must be completely installed by 12:00 pm.** Failure to be on-site and set-up by 12:00 pm may result in a reassignment of your space. All vehicles must be out of the area by 11:30 am and cannot return to the site before 7:00 pm. **Break-down will commence no sooner than 7:00 pm and your exhibit must be completely off the street no later than 9:00 pm.**
4. **No Special permits are available for vendor parking.** Vendor parking is available on the street and at 3600 O'Donnell Street. Some residential streets have restricted parking, check the signs.
5. **Lowenstein Event Marketing Group will assign all booth locations.** Report to Vendor Registration and a LEMG staff member will assist you with your booth location.
6. **You are required to have an attendant at your space during all event hours, 1pm to 7pm, as well as during set-up and break-down. You must keep your display within your 10' x 10' assigned space.** All draping material etc. must be flame retardant.
7. **Do not leave your trash behind, or any leftover merchandise. You must leave your space as you found it.** Please use trash receptacles to clean your area. The Canton Community will appreciate it.
8. **Any Vendor who pours grease or disposes of food waste on the street and/or sidewalk will be fined \$50.** You are required to take appropriate measures to prevent damage to streets, sidewalks and other private and public property as a result of your participation in the event, including the use of protective coverings on streets and sidewalks as necessary if food products are cooked in or produce grease. If you use or create grease, charcoal, ashes or food waste you must properly dispose of these materials. **In addition to the \$50 fine, you will be liable for any damages** caused by you and your employees and agents in connection with your participation in the event, including all repairs to sidewalks, streets and other property. Property damage by any vendor will result in the exclusion of that vendor from subsequent events.
9. **No microphones or playing of music is allowed. No raffles or games of chance** will be permitted unless pre-approved by Canton Community Association.
10. **At no time may beer, wine or liquor be sold** or distributed unless specifically authorized by Canton Community Association and Lowenstein Event Marketing Group. **At no time may food or beverages be sold from a Business / Arts & Crafts Booth.**
11. **Vendors may not bring generators on-site.** If electric is required please make arrangements with Lowenstein Event Marketing Group (a fee will be required).
12. Incomplete or illegible applications may have to be resubmitted. Lowenstein Event Marketing Group reserves the right to deny any application.

13. There is a \$20.00 penalty for bounced checks.
14. Spaces are non-transferable and cannot be resold. You may not sublet your space or any portion of it.
15. Vendor hereby indemnifies Canton Community Association, Inc. and Lowenstein Event Marketing Group (collectively, the "Indemnitees") and holds them harmless from and against any and all liabilities, damages, penalties, claims and expenses, which may be imposed upon or incurred by or asserted against any of the Indemnitees by reason of any injury to any person or damage to any property occurring in or about the Festival grounds as a consequence of any negligence on the part of Vendor or any of its agents, contractors or employees.
16. **Food Vendors** shall be required to provide a certification of insurance indicating proof of liability insurance coverage in effect for the day of the festival is required with minimum limits of \$1,000,000. Canton Community Association, Inc. and Lowenstein Event Marketing Group must be named as co-insureds. The certificate must be submitted by the vendor to Lowenstein Event Marketing Group no less than thirty (30) days prior to the date of the event.

I, _____, acknowledge that I have read these guidelines and agree to follow them as a vendor of the 2011 Canton Wine & Jazz Festival.

Signed: _____ **Date:** _____

Mail your fee with this completed form to:

**Canton Wine & Jazz Festival
c/o Lowenstein Event Marketing Group
11200 Valley Heights Drive
Owings Mills, Maryland 21117**

As a participant of the 2011 Canton Wine & Jazz Festival I/we hereby waive any claims against Canton Community Association, Inc., the festival committee, its members, Lowenstein Event Marketing Group, or any of the associated organizations or their principals for any personal injury, property loss or damage incurred during the Canton Wine & Jazz Festival.

Signed: _____ **Date:** _____

Your violation of any of these rules or regulations or of applicable law will result in the forfeiture of your space and your removal from the event. By signing the Vendor Application and Agreement, you expressly agreed to waive any right to recourse or to demand refund or to claim damages on such grounds.

The interpretation of all rules and regulations is the sole responsibility of CCA and all decisions of CCA shall be final and enforceable.

